



**Horticulture, Ecology and Beautification Committee  
Committee Meeting Agenda  
June 14, 2017  
4:30 PM  
Meeting Room 2**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
  - 1. Approval of April 12, 2017 Horticulture, Ecology and Beautification Committee Meeting Minutes**
  - 2. Approval of May 10, 2017 Horticulture, Ecology and Beautification Committee Meeting Minutes**
- 4. Unfinished Business**
  - A. Arbor Day***
- 5. New Business**
  - A. Tree Board***
  - B. Demonstration Garden Millennium Park***
  - C. Elect New Committee Chair after July 1, 2017***
  - D. July or August Meeting Break***
- 6. Comments from the Public**

(Citizens are asked to limit comments to three minutes and to complete a speaker card)
- 7. Business from Members**
- 8. Business from Staff Liaison**
  - A. New City Council Liaison to be assigned after July 1, 2017***
  - B. HEB Committee Membership***
- 9. Adjourn**



**Horticulture, Ecology and Beautification Committee**  
**Committee Meeting Minutes**  
**April 12, 2017**  
**4:30 PM**  
**Meeting Room 2**

**1. Call to Order**

**2. Roll Call**

Fran Cantor	Committee Member	
Rachel Eilbott	Committee Member	
Nancy Meyer	Committee Member	(Absent)
James Graham	Chair	
Claire Chosid	Vice Chair	
Sue Cohen	Committee Member	
Teresa Bell	Committee Member	
Lauren Khawaja	Human Resources & Management Analyst	
Robert Hoffman	Councilman	

**3. Approval of Minutes**

**1. Approval of March 6, 2017 Horticulture, Ecology and Beautification Committee Meeting Minutes**

Claire Chosid moved, seconded by Fran Cantor to approve the HEB Committee meeting summary from March 6, 2017. Motion passed unanimously.

<b>RESULT:</b>	<b>ACCEPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Claire Chosid, Vice Chair
<b>SECONDER:</b>	Fran Cantor, Committee Member
<b>AYES:</b>	Cantor, Eilbott, Graham, Chosid, Cohen, Bell
<b>ABSENT:</b>	Meyer

**4. Unfinished Business**

**A. Arbor Day Action Plans**

- Discussion on the confirmation of participants/vendors for event
- Tree planting to start at 2:00 p.m. on day of event
- Art contest awards to start at 2:30 p.m. on day of event
- All HEB Committee members to bring plastic bags and newspapers to event for tree/plant giveaways

**B. Hanging Artwork for Arbor Day**

- 1. Move Arbor Day artwork hanging and setup from Friday, April 28, 2017 to Saturday, April 29, 2017 at 9:00 a.m. at the Tappmeyer House**



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<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Fran Cantor, Committee Member
<b>SECONDER:</b>	Claire Chosid, Vice Chair
<b>AYES:</b>	Cantor, Eilbott, Graham, Chosid, Cohen, Bell
<b>ABSENT:</b>	Meyer

**C. Notify Arbor Day Art Contest Winners**

- 196 artwork pieces were submitted to the contest this year from non-associated/independent contestants, Rossman School, Shirlee Green Preschool, Parc Provence Art Therapy, Parkway West Middle School, Ross Elementary School, and St. Monica School
- Lauren Khawaja to email list of winners to Jim Graham
- Jim Graham to contact art contest winners and invite them to event

**5. New Business**

**A. Facility Plan Update**

- Discussion from Jim Graham's attendance to a meeting for the landscape of the new police station and update. Robert Hoffman suggested that some of the HEB Committee members attend the City of Creve Coeur City Council Work Session on April 13, 2017 as one of the discussion items is a "Police Summary" from the architect and owner's rep to give a presentation of the status of the Police Building Design, including the landscape proposal.

**B. MDC Arbor Day**

- Jim Graham updated the committee that he attended the St. Louis area Tree City USA, Tree Campus USA, and Tree Line USA Event on April 7, 2017, hosted by the Arbor Day Foundation and the Missouri Conservation Department

**6. Comments from the Public**

**7. Business from Members**

**1. To create a subcommittee to take on the joint proposal and meet with the City Administrator and discuss further**

- Jim Graham and Claire Chosid recently met with several of the Parks and Historic Preservation Committee members to discuss ways that the committees could work together. At this meeting it was jointly decided to explore hiring, on a consulting bases, someone who can design and buy the necessary materials to landscape at the golf course around the Dielmann Complex. Several HEB committee members and the HEB Committee City Council Liaison are to set up a meeting the City Administrator to discuss avenues of this proposal.

- Claire Chosid reminded committee of event on Saturday, April 22, 2017 in Millennium Park to install the demonstration garden, starting at 9:00 a.m. Claire said she may write an article for the June or upcoming newsletter about the demonstration garden including a before and after photo.



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**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Fran Cantor, Committee Member  
**SECONDER:** Claire Chosid, Vice Chair  
**AYES:** Cantor, Eilbott, Graham, Chosid, Cohen, Bell  
**ABSENT:** Meyer

**8. Business from Staff Liaison**

**9. Adjourn**

Minutes Acceptance: Minutes of Apr 12, 2017 4:30 PM (Approval of Minutes)



**Horticulture, Ecology and Beautification Committee**  
**Committee Meeting Minutes**  
**May 10, 2017**  
**4:30 PM**  
**Meeting Room 2**

**1. Call to Order**

**2. Roll Call**

Fran Cantor	Board Member	(Absent)
Rachel Eilbott	Board Member	
Nancy Meyer	Board Member	
James Graham	Committee Chair	
Claire Chosid	Committee Vice Chair	
Sue Cohen	Board Member	(Absent)
Teresa Bell	Board Member	(Absent)
Lauren Khawaja	Human Resources & Management Analyst	
Robert Hoffman	Councilman	(Absent)

**3. Approval of Minutes**

**1. Approval of April 12, 2017 Horticulture, Ecology and Beautification Committee Meeting Minutes**

No quorum to approve minutes.

<b>RESULT:</b>	<b>MEETING CANCELLED</b>
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**4. Unfinished Business**

**A. Arbor Day Event Recap**

No quorum present. Notes are from the general discussion of the Arbor Day Event held on April 30, 2017.

- Rachel Eilbott will be taking winning artwork and ribbons to the Senior (65+) category winners from Parc Provence after June 30th, where she will present them the awards
- Jim Graham will send thank you emails or letters to the volunteers and participants that took part of the Arbor Day event
- General discussion on improvements and changes to the Arbor Day event in 2018

**5. New Business**

**6. Comments from the Public**

**7. Business from Members**

Jim Graham suggested that the committee explore some public outreach options for the demonstration garden at Tappmeyer House. Claire Chosid suggested requesting a temporary sign be put up by the Public Works Department at the demonstration garden to inform the public of the plants and purpose of the garden.

**8. Business from Staff Liaison**

Minutes Acceptance: Minutes of May 10, 2017 4:30 PM (Approval of Minutes)



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**9. Adjourn**

**Minutes Acceptance: Minutes of May 10, 2017 4:30 PM (Approval of Minutes)**