



**Arts Commission
Committee Meeting Agenda
January 24, 2018
6:30 PM
PW Administrative Conference Room**

- 1. Call to Order**
- 2. Roll Call**
- 3. Approval of Minutes**
 - A. Convex Minutes of November 29, 2017**
- 4. Committee Business**
 - A. Convex Country**
 - B. Sculpture on the Move**
 - C. Celebrating Art for Senior Engagement**
 - D. Celebration of Community Sculpture**
 - E. Donated Artwork - Weathervane**
 - F. School Art Liaison Project**
 - G. New Police Station**
 - H. New Projects**
 - I. Other**
- 5. Business from Members**
- 6. Business from Staff Liaison**
- 7. Adjourn**



**Arts Commission
Committee Meeting Minutes
November 29, 2017
6:30 PM
Administrative Conference Room**

1. Call to Order

2. Roll Call

- Dan Tierney
 - Kenneth Balk
 - Gina Casalone
 - George Dirkers
 - Judy Pass
 - Jahn Epstein
 - Lynn Hamilton
 - Barbara Gervais
 - Scott Saunders
 - Bess McCoy
- Councilman
PIO

A regular meeting of the Creve Coeur Arts Committee was called to order by committee chair Jahn Epstein at 6:30 p.m. on Wednesday, November 29 at the Creve Coeur Government Center, 300 N. New Ballas Road.

3. Approval of Minutes

A. Minutes of September 27, 2017

Committee member Judy moved, seconded by committee member Ken, to approve the meeting minutes dated September 27, 2017. The vote on the motion is 7 ayes, 0 nays, motion carried.

RESULT:	APPROVED [7 TO 0]
MOVER:	Judy Pass
SECONDER:	Kenneth Balk
AYES:	Tierney, Balk, Dirkers, Pass, Epstein, Hamilton, Gervais
AWAY:	Casalone

B. Discussion Notes October 25, 2017

The committee reviewed the October discussion notes and had no comments.

RESULT:	ITEM DISCUSSED
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4. Committee Business

A. Convex Country

Committee member George mentioned that his sister met with the director of MoDOT recently. He asked her to ask him about art projects on MoDOT property such as Convex Country. He said that as long as MoDOT's engineers approve of the project and it doesn't cost MoDOT money, there should be no problem.

Attachment: CCAC 11-29-2017 Minutes (Minutes of November 29, 2017)



**Arts Commission
Committee Meeting Minutes
November 29, 2017
6:30 PM
Administrative Conference Room**

The committee discussed contacting Public Works Director Jim Heines and updating him about this development. George will then talk with Jim and try to put the two MoDOT employees in contact to see if we can better resolve this issue.

RESULT: ITEM DISCUSSED

B. Sculpture on the Move

Committee vice chair Dan Tierney updated the committee on the Sculpture on the Move Program. Several communities have committed to join the project including Creve Coeur. The deadline to join is November 30. The Creative Communities Alliance is considering keeping the first round at one sculpture per community. On December 6, the Creative Communities Alliance is having a workshop for the artists who are interested in the program. In January, they will have a workshop for the committees so that the expectations are all communicated and clarified.

RESULT: ITEM DISCUSSED

C. New Police Station

Committee member George updated the committee on the status of the new police station. The plans have been finalized. George is not sure if the pad is in there, but council liaison Scott confirmed that all of the plans so far have a spot for public art.

Staff liaison Bess will reach out to Public Works Director Jim Heines to make sure the pad and lighting are in the budget and make sure that is included in the bid.

RESULT: ITEM DISCUSSED

D. Celebration of Community Sculpture

Committee member Barb updated the committee about the Celebration of Community sculpture. She and Lynn looked at the sculpture, and saw areas for improvement. Thoughts included regrouping or reconfiguring it in the present location, moving it closer to the road where it could be seen, placing it between the Police Station and the community building as a link to the two buildings. They think that the pedestals should be removed so that the columns look like they are coming out of the ground. They also suggested landscaping around the base of the sculptures. This would require money and help from Creve Coeur engineers. Since the city owns it, it is ours to do with as we want. It would be respectful to notify the artist and tell her the intention is to make her work more visible and more intentional.

Committee member Judy mentioned she preferred moving it closer to Ballas Road for increased visibility.

Committee member George mentioned that when the new police station is built, the sidewalk will be continuous between the two buildings. This will leave some empty green space that these could possibly be moved to. George said it might be smartest to wait to see how the landscaping changes with the new Police Station.

Committee vice chair Dan suggested that we could offer up this art to have it repurposed with this building. The committee's concern is that the intent is for it to be visible and not hidden as it is by trees right now. Dan also suggested adding the two pieces that the committee has in its inventory to see if they have ideas to repurpose them at the Government Center as well.



**Arts Commission
Committee Meeting Minutes
November 29, 2017
6:30 PM
Administrative Conference Room**

RESULT: ITEM DISCUSSED

E. New Projects

Committee member Ken suggested the committee focus on a master plan for arts for the whole city. He will work with staff liaison Bess to review the master plan and map of possible projects.

RESULT: ITEM DISCUSSED

F. Other

DONATED ARTWORK IN MEMORY OF FORMER RESIDENT

One member of the committee mentioned that several people at the table know the Gelber family and asked that names be left off of the agenda at this time.

One member suggested that the committee discuss the concept of people donating a piece in memory of someone more generally. Another member said that they are on a board where a family wants to do something similar. They also mentioned that the master plan lays out the policy on the acquisition of gifts and the committee must follow this policy.

Another member said that memorials to individuals become controversial because a person's past may be controversial. Another committee member had an issue with the location because it conflicts with the committee's current plans for artwork at the Government Center. The committee could ask if the family would be ok with it in another location.

The committee wanted to make it clear to the family that there is a long process involved in something like this. They would like to have more of a negotiation process with the family about location, design, and the wording of the memorial plaque.

Committee chair and vice chair Jahn and Dan plan to review the Public Art Master Plan and meet with the family to discuss further.

SILVER SCREEN SERIES

Committee members Judy and Lynn presented a couple items regarding the Silver Screen Series. They suggested changing the dates to the third Monday in September, October and November rather than consecutive Mondays in the same month. They think this might make it easier for people to come to multiple screenings. They have already run this by the manager of the AMC who was in favor.

Committee vice chair Dan suggested moving the time later to 1:00 p.m., but Lynn was concerned that would interfere with the senior residents' dinner time. Judy also wanted to keep something constant if they are going to change the dates. The dates will be September 17, October 15 and November 19

Judy also asked the committee whether or not they should continue printing the small poster in addition to the flyers and the large posters. George said he scanned it and shared it electronically. Committee chair Jahn said that she had difficulty getting approval to hang the posters. Overall, the committee said that the size was impractical for the new three-month format.

DONATION LETTER

Committee chair Jahn said she got a letter from Kirkwood asking for donations. She suggested that the committee do something similar.

SCHOOL ART LIAISON PROJECT

Committee member Lynn asked if there is a way to find out what projects are on the back burner. She also saw in the Master Plan that there is a plan for a liaison to the schools. She asked if there had been any work in



**Arts Commission
Committee Meeting Minutes
November 29, 2017
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this direction and if this is something that the committee would like to pursue in a more structured way. Barb and Jahn mentioned interest in that job.

CELEBRATING ART FOR SENIOR ENGAGEMENT

Committee member Judy reminded the committee about Celebrating Art for Senior Engagement and suggested that the committee begin discussions about possible projects if they choose to participate again in 2018.

RESULT:	ITEM DISCUSSED
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5. Business from Staff Liaison

Staff liaison Bess reminded the committee that their next meeting is scheduled for Wednesday, January 24 at 6:30 p.m.

She also reminded the committee that the Mayor's holiday dinner is on Tuesday, December 5.

6. Adjourn

Committee chair Jahn adjourned the meeting at 8:00 p.m.

CCA Sculpture on the Move Program

The Creative Cities Alliance (CCA) invites you and your community to join in our regional Sculpture on the Move Program, designed to foster relationships between communities and artists, as well as to grow art appreciation across our region.

By streamlining these processes and bridging relationships with artists and communities the Sculpture on the Move Program makes it as easy as possible to install high quality, original artwork in your community and to enhance public spaces, with minimal cost and a short-term commitment.

Who: This program is open to all Communities (municipal governments, not for profits, etc.)

What: Participating Communities will facilitate the installation of public art on a temporary basis. Sculptures will be on display for a two year term.

Where: Sculptures on the Move will need to be installed in an outdoor public area. This could be a park or any areas with high visibility and easy public access.

When: Community applications will be due by the end of November, 2017. Artist applications will be due by the end of the year. Sculptures will be installed in April of 2018. The term of loan is 2 years for each sculpture.

City Costs and Responsibilities

1. **Sculpture Pad** – Each Community is responsible for the sculpture anchor pad. A minimum pad of 4ft by 4ft created in concrete is an option, however cities may choose to install an adjustable metal pad.
2. **Sculpture Loan** – Each Community with sign an agreement with the artist and pay the artist annually for the sculpture. This fee is \$500 per year per sculpture.
3. **CCA Overhead Fee** – To ensure no community shares the entirety of the burden of this program, each city will pay a \$50 membership fee, per year to the CCA to cover marketing, website, and general fees that directly benefit the Sculpture on the Move program. Communities will also have to be a member of the CCA.
4. **Signage** – Communities are required to create a standardized name plate depicting at minimum:
 - i. **Sculpture Title**
 - ii. **Artist Name**
 - iii. **Creative Cities Alliance Sponsorship**
5. **Maintenance** – Communities are responsible for minimal maintenance of sculptures and should be contractually agreed upon with artist before installation.
6. **Installation** – Installation is the responsibility of the artist, however this should be a coordinated effort which each Community.
7. **Insurance**- The Community will be responsible for insurance to cover the sculpture for the duration of the loan.

CCA Responsibilities

1. **Artist Workshop** – The CCA will host an artist workshop at the Regional Arts Council to help instruct artists on working with Communities and to ensure quality submissions.
2. **Call For Entry** – The CCA will create the specs for the call to artists and send it out to local, regional, and national artists.
3. **Coordinating City Selection Process** – While each community will have say on the sculptures, the CCA will organize and provide fair guidelines for the selection process.
4. **Marketing Minimum** – We encourage each Community to market through their normal channels, the CCA will work to market the program regionally and provide web and social media marketing support.

Artist Responsibilities

1. **Meeting the CFE** – Artists will be required to meet a minimum standard for quality and safety for outdoor sculptural works.
2. **Installation & Transportation** – Artists are responsible for transportation, delivery, installation, and removal of the sculpture. The Community will assist to ensure proper installation.
3. **Marketing Minimum** – Artists will be responsible for a minimum of marketing through their websites, newsletters, or social media. They will also be required to take part in an interview for the CCA website.

Report by Lynn Hamilton and Barb Gervais

Subject: Possible relocation of the Carol Fleming Sculpture at the Government Center

Lynn and Barb met on 10/11 to walk the sculpture's present site and examine the existing installation. A discussion of options followed.

` the work was installed in 2000, is owned by Creve Coeur, is entitled COMMUNITY, and is referred to as site specific in the literature on long range sculpture for Creve Coeur.

` the work has been somewhat obscured over time by tree growth and also seems to have sunk into the hill descending toward the building.

`our recommendation would be to retain the work at the present location, with some relocation to create better site lines from the street as well as entry to the building. The new site could be closer to Ballas Rd. Another possibility would be to relocate the work to a prominent area between the government center and the new police station, linking the two. We would need more specific info about the new building's site to further define this option.

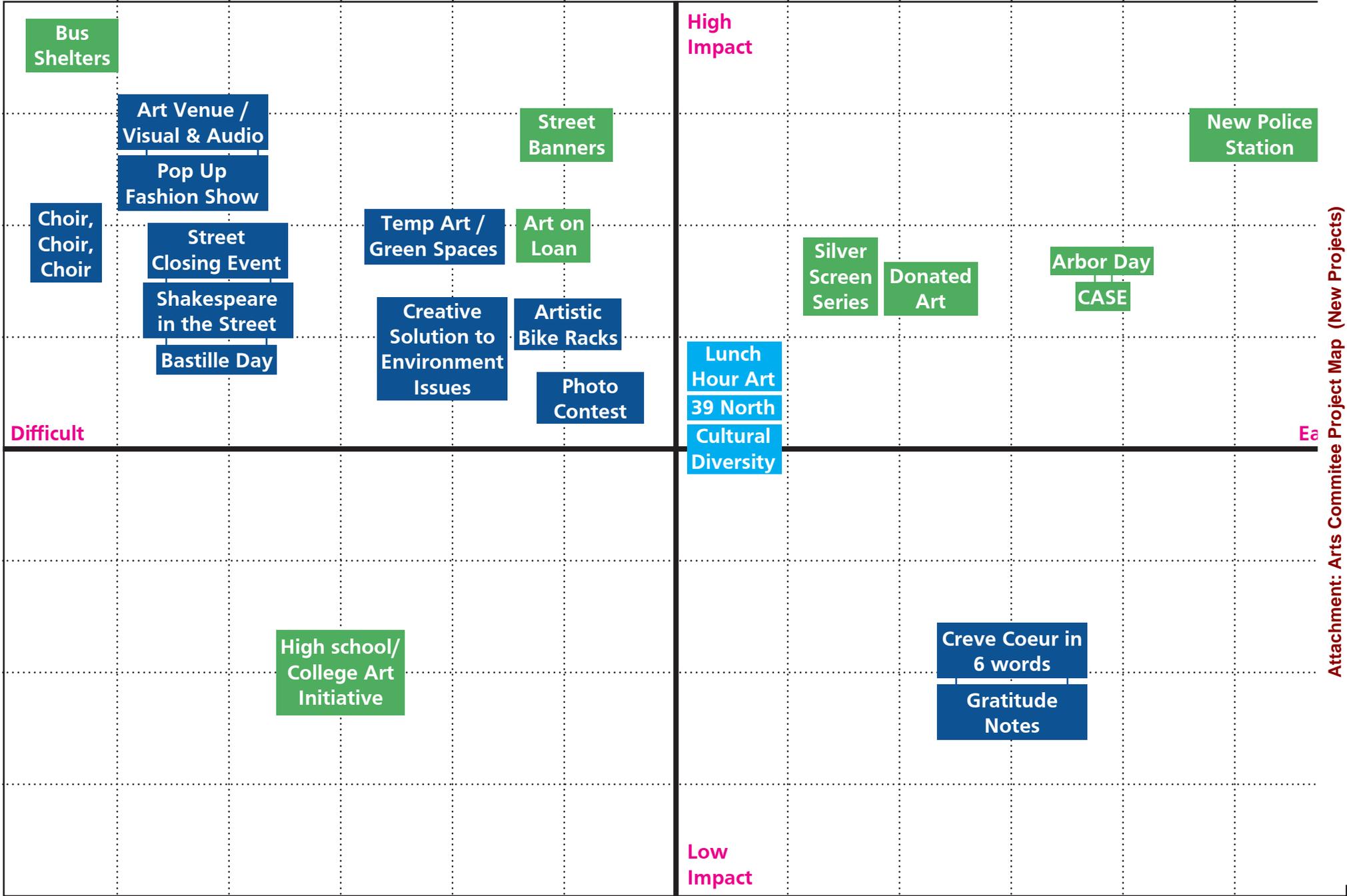
`removal of the pedestals, and anchoring the columns under ground, adding ground cover and/or landscaping would be a great visual improvement. We should consult with engineering and landscaping committees for Creve Coeur. A budget for the work should be obtained, and we should find out where funds will come from and how to request them.

`time line: we would like to accomplish this change by Fall of 2018, depending on budget request schedule.

`dealing with the artist: Barb Gervais consulted with staff at Laumeier Sculpture Park (where she has been involved for over 25 years on a volunteer basis) about moving the work. Since we commissioned and own the sculpture, we are not bound to ask for artist input. As a protocol of respect to the artist, we would notify Carol Fleming of our intentions once they are finalized, emphasizing that what we are doing is for the greater visibility and enjoyment of her work.

ARTS COMMITTEE PROJECT MAP

JANUARY 2017



Attachment: Arts Committee Project Map (New Projects)

■ = Current/Completed Project

■ = New Project Idea

■ = Unmapped Project