



**Personnel Appeals Board
Board Meeting Minutes
October 9, 2017
5:30 PM
Meeting Room 1**

1. Call to Order

2. Roll Call

Eric Sterman	Chair	
Jack Groneck	Vice-Chair	
Lisa Williams	Board Member	
Lynn Berry	Board Member	
Robert Haddenhorst	Board Member	
Walter Thomas Taylor	Alternate Board Member	(Absent)
Kirk Williams	Alternate Board Member	
Sharon Stott	Assistant City Administrator	

Vice-Chair Jack Groneck called the meeting to order. A quorum was present.

3. Approval of Minutes

1. Approval of March 30, 2017 Personnel Appeals Board Meeting Minutes

Lynn Berry moved, seconded by Robert Haddenhorst to approve the meeting minutes from March 30, 2017. Motion passed unanimously.

RESULT:	ACCEPTED [4 TO 0]
AYES:	Groneck, Berry, Haddenhorst, Williams
ABSENT:	Taylor
AWAY:	Sterman, Williams

4. New Business

A. Election of Chair and Vice Chair

Sharon Stott stated the current Chair Eric Sterman and Vice Chair Jack Groneck are eligible for reappointment.

Nominations were accepted for the positions of Chair and Vice Chair.

Robert Haddenhorst moved, seconded by Jack Groneck to nominate Eric Sterman for the position of Chair. Motion passed unanimously.

Robert Haddenhorst moved, seconded by Lynn Berry to nominate Jack Groneck for the position of Vice-Chair. Motion passed unanimously.

Lisa Williams arrived at 5:41 p.m.

Eric Sterman arrived at 5:42 p.m.

5. Business from Members



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No business from members was discussed.

6. Business from Staff Liaison

Sharon Stott stated the Personnel Policy and Procedures Manual was recently updated and approved by City Council. Changes were not substantive and there were no changes to Section 13 pertaining to the duties and responsibilities of the Personnel Appeals Board.

A. Elected & Appointed Ethics Training - Oct. 9, 6 PM

Sharon Stott stated the required Ethics Training for Elected and Appointed Officials will be conducted in the Multi-Purpose Room. There will be a brief Active Killer presentation by the Creve Coeur Police Department before the Ethics Training presented by City Attorney Carl Lumley.

7. Adjourn

Meeting adjourned at 5:55 p.m.



**Personnel Appeals Board
Board Meeting Minutes
March 30, 2017
5:30 PM
Administrative Conference Room**

1. Call to Order

2. Roll Call

Eric Serman	Chair
Jack Groneck	Vice-Chair
Lisa Williams	Board Member
Lynn Berry	Board Member
Robert Haddenhorst	Board Member (Absent)
Walter Thomas Taylor	Alternate Board Member (Absent)
Kirk Williams	Alternate Board Member
Sharon Stott	Asst to the City Administrator

A quorum was present.

3. Approval of Agenda

Lynn Berry moved, seconded by Jack Groneck to approve the agenda. Motion passed unanimously.

4. Approval of Minutes

1. Approval of October 12, 2015 Personnel Appeals Board Meeting Minutes

Lynn Berry moved, seconded by Jack Groneck to approve the Personnel Appeals Board meeting summary from October 12, 2015. Motion passed unanimously.

RESULT:	ACCEPTED [4 TO 0]
AYES:	Serman, Groneck, Berry, Williams
ABSENT:	Haddenhorst, Taylor
AWAY:	Williams

5. New Business

A. Chair and Vice Chair Elections

Lynn Berry moved, seconded by Jack Groneck to nominate Eric Serman as Chair. Motion passed unanimously.

Lynn Berry moved, seconded by Eric Serman to nominate Jack Groneck as Vice-Chair. Motioned passed unanimously.

Lisa Williams arrived at 5:45 p.m.

6. Business from Members

No business from board members was discussed.

7. Business from Staff Liaison



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Administrative Conference Room**

Sharon Stott stated City Council and various City committees have had recent discussions about the advantages and disadvantages of moving from a Defined Contribution Plan to a Defined Benefit Plan with Missouri Local Area Government Employee Retirement System (LAGERS). She stated a decision has not yet been reached. Eric Sterman discussed his experience with LAGERS.

Sharon Stott stated the mandatory biennial ethics training for City elected and appointed officials and City staff will be scheduled in September or October 2017. A PAB may be scheduled for the same evening to review the role and responsibilities of the PAB prior to the ethics training.

8. Adjourn

The meeting adjourned at 6:00 p.m.

Minutes Acceptance: Minutes of Mar 30, 2017 5:30 PM (Approval of Minutes)