



**Arts Commission
Committee Meeting Minutes
November 29, 2017
6:30 PM
Administrative Conference Room**

1. Call to Order

2. Roll Call

Dan Tierney	
Kenneth Balk	
Gina Casalone	
George Dirkers	
Judy Pass	
Jahn Epstein	
Lynn Hamilton	
Barbara Gervais	
Scott Saunders	Councilman
Bess McCoy	PIO

A regular meeting of the Creve Coeur Arts Committee was called to order by committee chair Jahn Epstein at 6:30 p.m. on Wednesday, November 29 at the Creve Coeur Government Center, 300 N. New Ballas Road.

3. Approval of Minutes

A. Minutes of September 27, 2017

Committee member Judy moved, seconded by committee member Ken, to approve the meeting minutes dated September 27, 2017. The vote on the motion is 7 ayes, 0 nays, motion carried.

RESULT:	APPROVED [7 TO 0]
MOVER:	Judy Pass
SECONDER:	Kenneth Balk
AYES:	Tierney, Balk, Dirkers, Pass, Epstein, Hamilton, Gervais
AWAY:	Casalone

B. Discussion Notes October 25, 2017

The committee reviewed the October discussion notes and had no comments.

RESULT:	ITEM DISCUSSED
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4. Committee Business

A. Convex Country

Committee member George mentioned that his sister met with the director of MoDOT recently. He asked her to ask him about art projects on MoDOT property such as Convex Country. He said that as long as MoDOT's engineers approve of the project and it doesn't cost MoDOT money, there should be no problem.



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The committee discussed contacting Public Works Director Jim Heines and updating him about this development. George will then talk with Jim and try to put the two MoDOT employees in contact to see if we can better resolve this issue.

RESULT:	ITEM DISCUSSED
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B. Sculpture on the Move

Committee vice chair Dan Tierney updated the committee on the Sculpture on the Move Program. Several communities have committed to join the project including Creve Coeur. The deadline to join is November 30. The Creative Communities Alliance is considering keeping the first round at one sculpture per community. On December 6, the Creative Communities Alliance is having a workshop for the artists who are interested in the program. In January, they will have a workshop for the committees so that the expectations are all communicated and clarified.

RESULT:	ITEM DISCUSSED
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C. New Police Station

Committee member George updated the committee on the status of the new police station. The plans have been finalized. George is not sure if the pad is in there, but council liaison Scott confirmed that all of the plans so far have a spot for public art. Staff liaison Bess will reach out to Public Works Director Jim Heines to make sure the pad and lighting are in the budget and make sure that is included in the bid.

RESULT:	ITEM DISCUSSED
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D. Celebration of Community Sculpture

Committee member Barb updated the committee about the Celebration of Community sculpture. She and Lynn looked at the sculpture, and saw areas for improvement. Thoughts included regrouping or reconfiguring it in the present location, moving it closer to the road where it could be seen, placing it between the Police Station and the community building as a link to the two buildings. They think that the pedestals should be removed so that the columns look like they are coming out of the ground. They also suggested landscaping around the base of the sculptures. This would require money and help from Creve Coeur engineers. Since the city owns it, it is ours to do with as we want. It would be respectful to notify the artist and tell her the intention is to make her work more visible and more intentional.

Committee member Judy mentioned she preferred moving it closer to Ballas Road for increased visibility. Committee member George mentioned that when the new police station is built, the sidewalk will be continuous between the two buildings. This will leave some empty green space that these could possibly be moved to. George said it might be smartest to wait to see how the landscaping changes with the new Police Station.

Committee vice chair Dan suggested that we could offer up this art to have it repurposed with this building. The committee's concern is that the intent is for it to be visible and not hidden as it is by trees right now. Dan also suggested adding the two pieces that the committee has in its inventory to see if they have ideas to repurpose them at the Government Center as well.



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RESULT:	ITEM DISCUSSED
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E. New Projects

Committee member Ken suggested the committee focus on a master plan for arts for the whole city. He will work with staff liaison Bess to review the master plan and map of possible projects.

RESULT:	ITEM DISCUSSED
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F. Other

DONATED ARTWORK IN MEMORY OF FORMER RESIDENT

One member of the committee mentioned that several people at the table know the Gelber family and asked that committee member names be left off of the minutes at this time.

One member suggested that the committee discuss the concept of people donating a piece in memory of someone more generally. Another member said that they are on a board where a family wants to do something similar. They also mentioned that the master plan lays out the policy on the acquisition of gifts and the committee must follow this policy.

Another member said that memorials to individuals become controversial because a person's past may be controversial. Another committee member had an issue with the location because it conflicts with the committee's current plans for artwork at the Government Center. The committee could ask if the family would be ok with it in another location.

The committee wanted to make it clear to the family that there is a long process involved in something like this. They would like to have more of a negotiation process with the family about location, design, and the wording of the memorial plaque.

Committee chair and vice chair Jahn and Dan plan to review the Public Art Master Plan and meet with the family to discuss further.

SILVER SCREEN SERIES

Committee members Judy and Lynn presented a couple items regarding the Silver Screen Series. They suggested changing the dates to the third Monday in September, October and November rather than consecutive Mondays in the same month. They think this might make it easier for people to come to multiple screenings. They have already run this by the manager of the AMC who was in favor.

Committee vice chair Dan suggested moving the time later to 1:00 p.m., but Lynn was concerned that would interfere with the senior residents' dinner time. Judy also wanted to keep something constant if they are going to change the dates. The dates will be September 17, October 15 and November 19

Judy also asked the committee whether or not they should continue printing the small poster in addition to the flyers and the large posters. George said he scanned it and shared it electronically. Committee chair Jahn said that she had difficulty getting approval to hang the posters. Overall, the committee said that the size was impractical for the new three-month format.

DONATION LETTER

Committee chair Jahn said she got a letter from Kirkwood asking for donations. She suggested that the committee do something similar.

SCHOOL ART LIAISON PROJECT

Committee member Lynn asked if there is a way to find out what projects are on the back burner. She also saw in the Master Plan that there is a plan for a liaison to the schools. She asked if there had been any work in



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this direction and if this is something that the committee would like to pursue in a more structured way. Barb and Jahn mentioned interest in that job.

CELEBRATING ART FOR SENIOR ENGAGEMENT

Committee member Judy reminded the committee about Celebrating Art for Senior Engagement and suggested that the committee begin discussions about possible projects if they choose to participate again in 2018.

RESULT:	ITEM DISCUSSED
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5. Business from Staff Liaison

Staff liaison Bess reminded the committee that their next meeting is scheduled for Wednesday, January 24 at 6:30 p.m.

She also reminded the committee that the Mayor's holiday dinner is on Tuesday, December 5.

6. Adjourn

Committee chair Jahn adjourned the meeting at 8:00 p.m.



**Arts Commission
Committee Meeting Minutes
September 27, 2017
6:30 PM
PW Administrative Conference Room**

1. Call to Order

A regular meeting of the Creve Coeur Arts Committee was called to order by Vice Chair Dan Tierney at 6:30 p.m. on Wednesday, September 27, 2017 at the Creve Coeur Government Center, 300 N. New Ballas Road.

2. Roll Call

Dan Tierney	
Kenneth Balk	
Gina Casalone	(Absent)
George Dirkers	
Judy Pass	
Jahn Epstein	(Absent)
Lynn Hamilton	
Barbara Gervais	

3. Approval of Minutes

A. Approval of August 23, 2017 Arts Commission Committee Meeting Minutes z

Committee member Barb moved, seconded by committee member Judy to approve the meeting minutes dated Wednesday, August 23, 2017.

The vote on the motion is 6 ayes, 0 nays, motion carried.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Barbara Gervais
SECONDER:	Judy Pass
AYES:	Tierney, Balk, Dirkers, Pass, Hamilton, Gervais
ABSENT:	Casalone, Epstein

4. Committee Business

A. Silver Screen Series

Committee member Judy updated the committee on the 2017 silver screen series. She said the series was very successful and thanked all of the committee members who helped. The attendance was between around 150 to 180 at each show, which is similar to previous years. She mentioned that both Mayor Glantz and City Administrator Mark Perkins came to events. She also said the speakers were very good. She remarked that the concerns regarding the fire safety seemed to be managed very well and that the staff at the AMC theater were all very helpful. Committee vice-chair Dan commented on the diversity of the attendees as well. Committee member Judy commented that she noticed this year that the audience participated more in the dialogue at the end.



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RESULT: ITEM DISCUSSED

B. Convex Country

Staff liaison Bess informed the committee that she heard back from the artists regarding the three proposed locations. They liked the idea of the overpass best and the arboretum least.

Committee member Judy updated the new committee members on the history of this project. The artists were originally commissioned for a bus shelter to be located in front of the Danforth Center, however half-way through the project, the Danforth Center rescinded their approval and the project was canceled. To try to partially salvage the project, the committee asked the artists to propose a new project.

Committee member Judy suggested that staff liaison Bess inform the artists that MoDOT owns the site and that there may be obstacles involved with pursuing this location. She expressed concern that this might take a very long time to actualize and that it might be better to pursue the Craig Road intersection.

Committee members George and Barb commented that he was glad the artist likes the location. He suggested it would be better to take a little longer to have an exceptional art piece.

Committee members Dan, George and Ken asked to be involved in the meetings with MoDOT.

Committee member George moved to select the Olive/270 overpass as the strongest choice for this project. Committee member Barb seconded.

The vote on the motion is 6 ayes, 0 nays, motion carried.

Staff liaison Bess will work with Public Works staff to look into logistics and reach out to MoDOT for site approval.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	George Dirkers
SECONDER:	Barbara Gervais
AYES:	Tierney, Balk, Dirkers, Pass, Hamilton, Gervais
ABSENT:	Casalone, Epstein

C. Sculpture on the Move

Committee vice chair Dan updated the committee on the Sculpture on the Move program. He presented the Creative Communities Alliance (CCA) and the Sculpture on the Move program to the City Council on September 11, and they expressed favor. The items will be presented as a resolution at an upcoming meeting. He also presented the pad location near the Dielmann Complex which the council liked as well.

Staff is working with the City Attorney to review and finalize the agreements.

Committee vice chair Dan informed the committee that the CCA will hold two workshops: one for communities involved and one for artists. At the workshop for communities, they will review the



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selection process and what happens if a community does not get the piece they want. He encouraged Creve Coeur Arts Committee members to attend the meeting for communities.

Committee member George asked if there was a provision for controversial pieces. Committee vice chair Dan said that the CCA will not vet for controversy and that it will be up to the communities to decide which proposals they like. If a city does not think a piece is appropriate, they can choose not to pick that piece.

RESULT: ITEM DISCUSSED

D. New Police Station

Committee member George asked if the plans for the sculpture on the move pad had been given to the architect. Staff liaison Bess said that she gave them to the Public Works Director to pass on to the Architect. Committee member George asked that staff follow up to ensure that the architect has everything they need to include the pad in the construction bid request.

RESULT: ITEM DISCUSSED

E. New Projects

Committee member Lynn asked if the committee had considered moving Carol Flemming's sculpture, Celebration of Community, somewhere more visible in the city and suggested the arboretum. Committee member Barb asked if it is better for it to be more visible or for it to be in a location where fewer people would see it but they have a more meaningful experience with it. Committee vice chair Dan asked if the sculpture would be better suited to mark a gateway to the city. He also asked if the piece is site specific. He suggested that Lynn take the project on to look into new locations. Committee member Barb volunteered to help with the project.

Committee member Ken suggested a calendar with Creve Coeur's public art. Committee vice chair Dan asked him to look into the price.

RESULT: ITEM DISCUSSED

F. Other

Committee member Ken asked about a map for committee meetings. Committee vice-chair suggested we use the Map on the wall and Google Maps on the TV.

Committee member George asked about the location of a few of the artist-designed street banners. He said the banners near one of the traffic signals where everyone stops are busy and not as impactful as some of the banners in locations where people do not stop. He suggested that the order of the banners be adjusted next time crews hang the banners.

RESULT: ITEM DISCUSSED

5. Business from Members



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6. Business from Staff Liaison

Staff liaison Bess reminded the committee of the upcoming mandatory ethics training on Monday, October 9 at 6:00 p.m. She also informed the committee that the next meeting is scheduled for Wednesday, October 25 at 6:30 p.m.

7. Adjourn

Committee vice-chair Dan adjourned the meeting at 8:00 p.m.



**Arts Commission
Committee Meeting Minutes
October 25, 2017
12:00 AM
PW Administrative Conference Room**

1. Call to Order

2. Roll Call

Dan Tierney	
Kenneth Balk	(Absent)
Gina Casalone	(Absent)
George Dirkers	
Judy Pass	
Jahn Epstein	
Lynn Hamilton	(Absent)
Barbara Gervais	(Absent)
Scott Saunders	Councilman
Bess McCoy	PIO

3. Approval of Minutes

1. Minutes of September 27, 2017

The committee did not vote on the minutes because they did not have quorum.

RESULT:	ITEM DISCUSSED
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4. New Business

A. HBE Building Public Art

Community Development Director Jason Jaggi informed the Arts Committee about a proposed project to convert the HBE Building on Olive Boulevard into a hotel. The developers have proposed a public art feature with the project, and the Planning and Zoning Commission will likely seek input from the Arts Committee, and Jason would like to keep the committee informed about this project.

The developers are proposing to move the four existing Bother Mel pieces to a central promenade in the parking lot. They are also proposing an “oasis” near Olive Boulevard that would feature a fountain, seating area, and public art component. Their budget is \$250,000 for art and landscaping in the oasis.

Concerns expressed by the committee included making sure that the artwork does not incorporate the brand or name of the hotel, selection of the piece including Arts Committee involvement, and the location of the artwork.

The committee expressed that if the artwork is meant to provide community value as part of the requirement for approval, then the committee should have more input than it would on other projects. The committee hopes that community input will enhance the piece and help the developer achieve better public approval. They feel the process should be open and public.

Another proposal was to develop a plaza or performance art area. The committee suggested moving the art area to the eastern end of the site, possibly connecting the hotel building to the mixed-use building.

The committee also informed Jason that most artists do not prefer “drive-by” art. They would rather have artwork that interacts with people such as near an outdoor seating or pedestrian area. The committee would like to see a piece that is more integrated into an interactive space.



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Jason informed the committee that many residents have expressed concern over this project, and this project is still in the early phases of approval. As such, this project may or may not happen. He will communicate the Arts Committee's concerns and suggestions to the developer and to the Planning and Zoning Commission

RESULT: ITEM DISCUSSED

B. Convex Country

Staff liaison Bess updated the committee on this project. City Administrator Mark Perkins and Public Works Director Jim Heines approached the Missouri Department of Transportation (MoDOT) about installing the tree sculptures on the Olive/270 overpass. MoDOT informed them that they have a policy that will not allow them to install artwork in these areas.

The committee discussed discontinuing this project, having exhausted options to salvage it. They commented that they would like to work with these artists in the future, and discussed keeping the artists in mind as potential projects come up and informing them about projects that the city is pursuing.

RESULT: ITEM DISCUSSED

C. Sculpture on the Move

Staff liaison Bess informed the committee that a resolution has been submitted to the City Council to join the Creative Communities Alliance and participate in the sculpture on the move program. City Council will review the resolution on Monday.

RESULT: ITEM DISCUSSED

D. New Police Station

There was no discussion on this topic.

RESULT: ITEM DISCUSSED

E. Celebration of Community Sculpture

There was no discussion on this topic.

RESULT: ITEM DISCUSSED

F. Triennial Community Survey

Staff liaison Bess informed the committee about the upcoming Triennial Community Survey. The City Council will be issuing a survey to residents to seek feedback on community services and key projects. They are asking for input from committees on topics that should be included in the survey.



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RESULT: ITEM DISCUSSED

G. New Projects

There was no discussion on this topic

RESULT: ITEM DISCUSSED

H. Other

Committee vice chair Dan informed the committee that the Regional Arts Commission's last listening session for their cultural plan is on Monday, October 30 at the Foundry in St. Charles from 7:00 to 9:00 p.m. He encouraged committee members to attend.

RESULT: ITEM DISCUSSED

5. Business from Members

6. Business from Staff Liaison

Staff liaison Bess reminded the committee members to be looking for new members and to encourage them to apply.

She also asked the committee about the November meeting, which was scheduled for the night before Thanksgiving. The committee discussed moving the meeting to either the Wednesday before or the Wednesday after. Bess will send out a poll to committee members to find the best date to reschedule. The committee also decided to cancel their December meeting.

Finally, Bess informed the committee that the Mayor's holiday dinner will take place on Tuesday, December 5 at 6:00 p.m. Committee members should receive an official invitation shortly.

7. Adjourn

CCA Sculpture on the Move Program

The Creative Cities Alliance (CCA) invites you and your community to join in our regional Sculpture on the Move Program, designed to foster relationships between communities and artists, as well as to grow art appreciation across our region.

By streamlining these processes and bridging relationships with artists and communities the Sculpture on the Move Program makes it as easy as possible to install high quality, original artwork in your community and to enhance public spaces, with minimal cost and a short-term commitment.

Who: This program is open to all Communities (municipal governments, not for profits, etc.)

What: Participating Communities will facilitate the installation of public art on a temporary basis. Sculptures will be on display for a two year term.

Where: Sculptures on the Move will need to be installed in an outdoor public area. This could be a park or any areas with high visibility and easy public access.

When: Community applications will be due by the end of November, 2017. Artist applications will be due by the end of the year. Sculptures will be installed in April of 2018. The term of loan is 2 years for each sculpture.

City Costs and Responsibilities

1. **Sculpture Pad** – Each Community is responsible for the sculpture anchor pad. A minimum pad of 4ft by 4ft created in concrete is an option, however cities may choose to install an adjustable metal pad.
2. **Sculpture Loan** – Each Community with sign an agreement with the artist and pay the artist annually for the sculpture. This fee is \$500 per year per sculpture.
3. **CCA Overhead Fee** – To ensure no community shares the entirety of the burden of this program, each city will pay a \$50 membership fee, per year to the CCA to cover marketing, website, and general fees that directly benefit the Sculpture on the Move program. Communities will also have to be a member of the CCA.
4. **Signage** – Communities are required to create a standardized name plate depicting at minimum:
 - i. **Sculpture Title**
 - ii. **Artist Name**
 - iii. **Creative Cities Alliance Sponsorship**
5. **Maintenance** – Communities are responsible for minimal maintenance of sculptures and should be contractually agreed upon with artist before installation.
6. **Installation** – Installation is the responsibility of the artist, however this should be a coordinated effort which each Community.
7. **Insurance**- The Community will be responsible for insurance to cover the sculpture for the duration of the loan.

CCA Responsibilities

1. **Artist Workshop** – The CCA will host an artist workshop at the Regional Arts Council to help instruct artists on working with Communities and to ensure quality submissions.
2. **Call For Entry** – The CCA will create the specs for the call to artists and send it out to local, regional, and national artists.
3. **Coordinating City Selection Process** – While each community will have say on the sculptures, the CCA will organize and provide fair guidelines for the selection process.
4. **Marketing Minimum** – We encourage each Community to market through their normal channels, the CCA will work to market the program regionally and provide web and social media marketing support.

Artist Responsibilities

1. **Meeting the CFE** – Artists will be required to meet a minimum standard for quality and safety for outdoor sculptural works.
2. **Installation & Transportation** – Artists are responsible for transportation, delivery, installation, and removal of the sculpture. The Community will assist to ensure proper installation.
3. **Marketing Minimum** – Artists will be responsible for a minimum of marketing through their websites, newsletters, or social media. They will also be required to take part in an interview for the CCA website.

Report by Lynn Hamilton and Barb Gervais

Subject: Possible relocation of the Carol Fleming Sculpture at the Government Center

Lynn and Barb met on 10/11 to walk the sculpture's present site and examine the existing installation. A discussion of options followed.

` the work was installed in 2000, is owned by Creve Coeur, is entitled COMMUNITY, and is referred to as site specific in the literature on long range sculpture for Creve Coeur.

` the work has been somewhat obscured over time by tree growth and also seems to have sunk into the hill descending toward the building.

` our recommendation would be to retain the work at the present location, with some relocation to create better site lines from the street as well as entry to the building. The new site could be closer to Ballas Rd. Another possibility would be to relocate the work to a prominent area between the government center and the new police station, linking the two. We would need more specific info about the new building's site to further define this option.

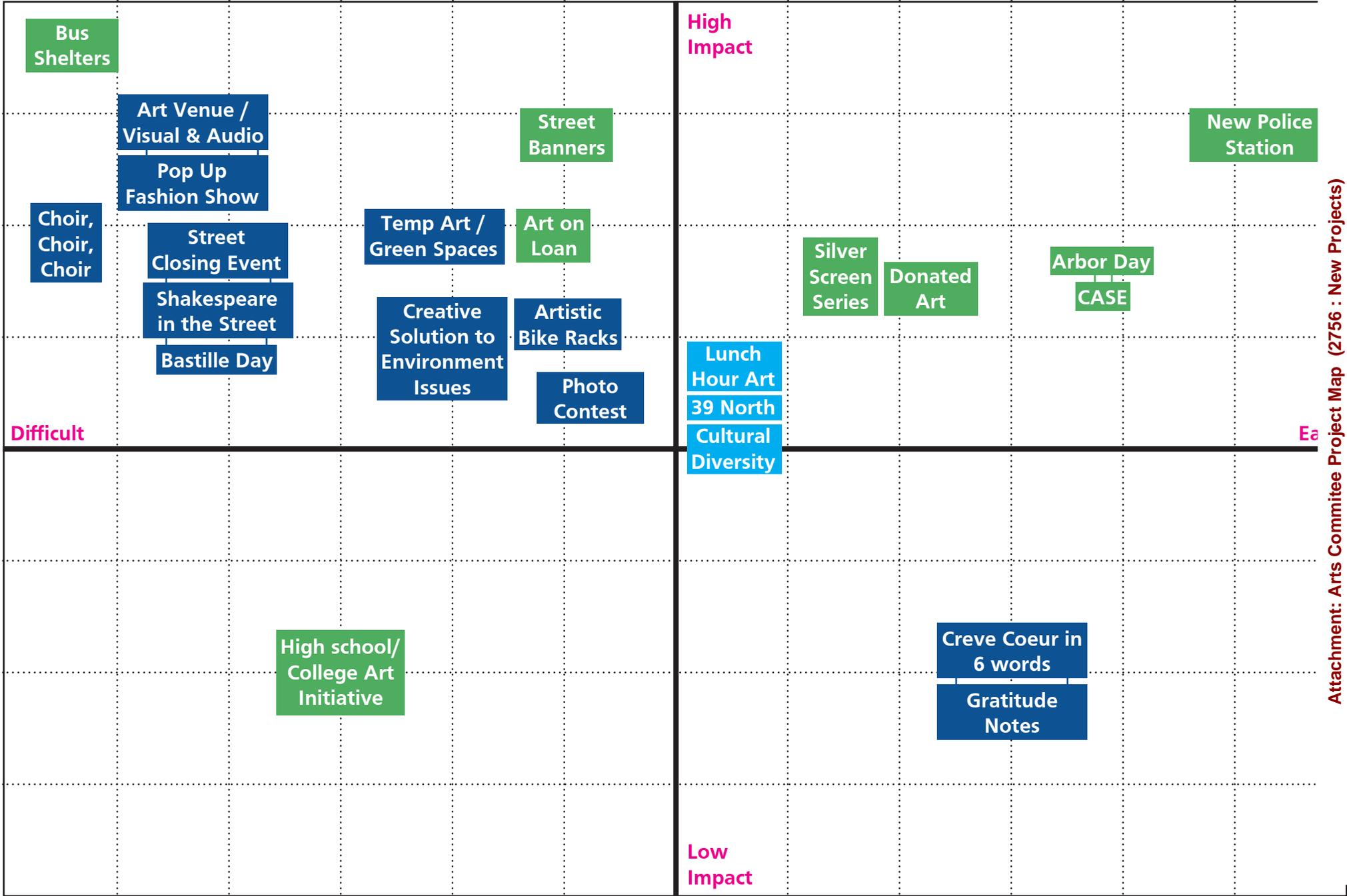
` removal of the pedestals, and anchoring the columns under ground, adding ground cover and/or landscaping would be a great visual improvement. We should consult with engineering and landscaping committees for Creve Coeur. A budget for the work should be obtained, and we should find out where funds will come from and how to request them.

` time line: we would like to accomplish this change by Fall of 2018, depending on budget request schedule.

` dealing with the artist: Barb Gervais consulted with staff at Laumeier Sculpture Park (where she has been involved for over 25 years on a volunteer basis) about moving the work. Since we commissioned and own the sculpture, we are not bound to ask for artist input. As a protocol of respect to the artist, we would notify Carol Fleming of our intentions once they are finalized, emphasizing that what we are doing is for the greater visibility and enjoyment of her work.

ARTS COMMITTEE PROJECT MAP

JANUARY 2017



Attachment: Arts Committee Project Map (2756 : New Projects)

■ = Current/Completed Project

■ = New Project Idea

■ = Unmapped Project